

A.11019/37/2021-NMPB (Admn.)Pt.I
Government of India
Ministry of AYUSH
National Medicinal Plants Board (NMPB)

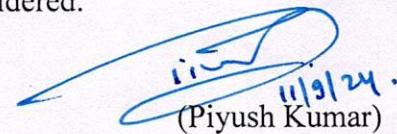
1st& 2nd Floor, Indian Red Cross Society (IRCS)
Annexe Building, Red Cross Road
New Delhi – 110 001
Dated: September 11, 2024

CIRCULAR

Subject: Preparation of Panel for engagement of One (01) Program Manager, One (01) Domain Expert, Five (05) Project Management Consultants and One (01) Junior Consultant on Contractual basis in NMPB, Ministry of Ayush- reg.

The undersigned is directed to say that National Medicinal Plants Board, Ministry of AYUSH proposes to prepare a panel for engagement of One (01) Program Manager, One (01) Domain Expert, Five (05) Project Management Consultants and One (01) Junior Consultant on contract basis. The short –listed candidates will be considered for engagement as per the requirement of the National Medicinal Plant Board. The post wise details, eligibility etc. are as given in the enclosed ANNEXURE.

2. The applicants should have thorough knowledge of Computer (MS Word, MS Excel, MS PowerPoint, Typing, Internet) to handle the work independently.
3. The eligibility of the candidates will be determined as on the last date of the receipt of application.
4. The engagement will be purely on contract basis and will not confer any right for regular appointment in the Ministry/Organization.
5. The shortlisted candidates will be called for a Personal Talk.
6. NMPB reserves the right to accept or reject any application without assigning any reason.
7. Interested and eligible candidates may submit their application in the enclosed format along with a CV and attested photocopies of certificates in support of essential etc. to Chief Executive Officer (CEO), National Medicinal Plants Board (NMPB), Red Cross Annexe Building, Red Cross Road, New Delhi -110001 within Fifteen (15) days of Publishing this Circular, by post /hand mentioning on the envelope that “Application for the Post of Program Manager (Institutional Strengthening)/Domain Expert (Institutional Strengthening)/Consultant (In-situ Resource Augmentation)/Consultant (Engaging Eco-Task Force for Rehabilitation for Critical Medicinal Plants Habitats)/ Consultant (JFMC)/Consultant (Herbal Garden)/Consultant (Marketing)/ and Junior Consultant (Institutional Strengthening) or by e-mail (info-nmpb@nic.in). Incomplete applications/applications received after last date will not be considered.



11/9/24.
(Piyush Kumar)

Finance & Administrative Officer,
National Medicinal Plants Board (NMPB),
Ministry of Ayush

To:

1. DG's of CCRAS /CCRH/CCRUM and Director, CCRYN with a request to upload the circular in the respective official website.
2. Deputy Adviser, Ayush with a request to upload the circular on the website of the Ministry of Ayush.
3. Sh. Saurabh Sharma, Marketing Manager, NMPB with a request to upload the circular on the website of NMPB.
4. Notice Board.
5. Guard File.

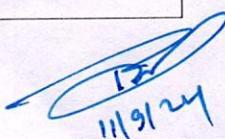
Copy to:

1. PPS to Secretary, AYUSH.
2. PPS to CEO, NMPB.

ANNEXURE

1. Details of Eligibility Qualifications, Remuneration etc. for Program Manager (Institutional Strengthening):

1.	Number of Vacancy	01
2.	Name of Post	Program Manager (Institutional Strengthening)
3.	Nature & Period of Engagement	Purely on Contract basis. Initial for a period upto 31.03.2025. May further be extended on year to year basis, subject to functional requirement and also subject to appraisal of the Performance.
4.	Remuneration payable	75,000/- per month consolidated
5.	Eligibility Qualifications &	<p>Essential Qualification and Experience:</p> <p>i) Master's degree in Botany/ Medicinal Plants / Dravyaguna / Pharmacognosy/ Forestry / Agronomy/Agri-business/Agri-engineering/Horticulture.</p> <p>ii) Minimum 7 years' experience after post-graduation level in promotion, Training & Capacity Building, Research & Development of medicinal plants in may Govt. Organization/ Public Sector Undertaking/ reputed Institution</p> <p>Desirable Qualification: Ph.D.in relevant subject.</p> <p>Desirable Experience: Preference will be given to candidate having working experience in a reputed state/ central level Medicinal Plants Organization for coordinating/ implementing the programme /schemes related to promotion, Training & Capacity Building of medicinal plants.</p>
6.	Age Limit	The candidate should not be more than 50 years of age on the last date for receipt of application.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annex Building, Red cross Road, New Delhi



11/9/24

2. Details of Eligibility Qualifications, Remuneration etc. for Domain Expert (Institutional Strengthening):

1.	Number of Vacancy	01
2.	Name of Post	Domain Expert (Institutional Strengthening)
3.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
4.	Age limit	Should not be more than 64 years of age on the last date for receipt of application. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract year to year basis.
5.	Remuneration payable	Rs.75, 000/- per month consolidated
6.	Eligibility & Qualifications	<p>Essential Qualification and Experience:</p> <p>(i) M.sc in Botany /Forestry / Agriculture /Taxonomi / Phamacognosy/ Dravyaguna.</p> <p>(ii) Ten years' experience in any Govt. organization /Public Sector Undertaking /reputed Industries in Compilation and Collection of Raw material, Understanding of the market dynamics of Herbal Raw Material pricing and status of Demand Supply of Herbal Raw Material</p> <p>Desirable Qualification: Ph.D.in concerned discipline.</p>
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi

3. Details of Eligibility Qualifications, Remuneration etc. for Consultant (In-situ Resource Augmentation):

1.	Number of Vacancy	01
2.	Name of the post	Consultant (In-situ Resource Augmentation).
3.	Age	The candidate should not be more than 45 years of age on the last date for receipt of application.
4.	Eligibility & Qualifications	<p>Essential:</p> <p>i) M.Sc.</p> <p>Botany/Forestry/Agriculture/Taxonomi/Pharmacognosy, Dravyaguna;</p> <p>ii) Two years' experience in Taxonomi Pharmacognosy;</p> <p>Desirable:</p> <p>i) Ph.D in Concerned discipline</p> <p>ii) Experience in Survey/Agro Forestry /Collection and Cultivation of Medicinal Plants.</p>
5.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
6.	Salary	Rs.50, 000/- per month consolidated.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi



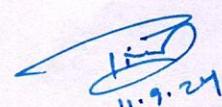
11/9/24

4. Details of Eligibility Qualifications, Remuneration etc. for Consultant (Engaging Eco-Task Force for Rehabilitation for Critical Medicinal Plants Habitats):

1.	Number of Vacancy	01
2.	Name of the post	Consultant (Engaging Eco-Task Force for Rehabilitation for Critical Medicinal Plants Habitats).
3.	Age	The candidate should not be more than 45 years of age on the last date for receipt of application.
4.	Eligibility & Qualification	<p>Essential:</p> <ul style="list-style-type: none"> i) M.Sc.in Botany/Forestry/Agriculture/Plant Science; ii) Two years' experience in Survey of Medicinal Plants of High Altitude; <p>Desirable:</p> <ul style="list-style-type: none"> i) Ph.D in Concerned discipline ii) Experience in Forestry/Cultivation/Conservation of Medicinal Plants. iii) Should have the capacity in physical endurance.
5.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
6.	Salary	Rs.50,000/- per month consolidated.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi

5. Details of Eligibility Qualifications, Remuneration etc. for Consultant (JFMC):

1.	Number of Vacancy	01
2.	Name of the post	Consultant (Joint Forest Management Committee-JFMC)
3.	Age	The candidate should not be more than 45 years of age on the last date for receipt of application.
4.	Eligibility & Qualification	<p>Essential:</p> <ul style="list-style-type: none"> i) M.Sc.in Botany/Forestry/Agriculture/Taxonomy/Pharmacognosy, Dravyaguna; ii) Two years' experience in Taxonomi/ Pharmacognosy; <p>Desirable:</p> <ul style="list-style-type: none"> i) Ph.D in Concerned discipline ii) Experience in survey/Agro Forestry /Collection and Cultivation/ Conservation of Medicinal Plants.
5.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
6.	Salary	Rs.50, 000/- per month consolidated.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi



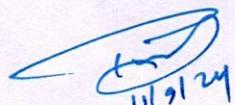
11.9.21

6. Details of Eligibility Qualifications, Remuneration etc. for Consultant (Herbal Garden):

1.	Number of Vacancy	01
2.	Name of the post	Consultant (Herbal Garden)
3.	Age	The candidate should not be more than 45 years of age on the last date for receipt of application.
4.	Eligibility & Qualification	<p>Essential:</p> <ul style="list-style-type: none"> i) M.Sc.in Horticulture/Botany/Forestry/Agriculture/Medicinal Plants/Taxonomy; ii) Two years' experience in Horticulture/Medicinal Plants. <p>Desirable:</p> <ul style="list-style-type: none"> i) Ph.D in Concerned discipline ii) Experience in Forestry /Stress Tolerance/Cultivation/Conservation of Medicinal Plants.
5.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
6.	Salary	Rs.50,000/- per month consolidated.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi

7. Details of Eligibility Qualifications, Remuneration etc. for Consultant (Marketing):

1.	Number of Vacancy	01
2.	Name of the post	Consultant (Marketing)
3.	Age	The candidate should not be more than 45 years of age on the last date for receipt of application.
4.	Eligibility & Qualification	<p>Essential:</p> <ul style="list-style-type: none"> i) MBA/PGDM in Finance /Marketing /Sales from a recognized University or Institute preferably with Biology background. ii) 2 years' experience in marketing. <p>Note :IIFM graduate will be preferred.</p>
5.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31.03.2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.
6.	Salary	Rs.50,000/- per month consolidated.
7.	Place of work	National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi



11/9/24

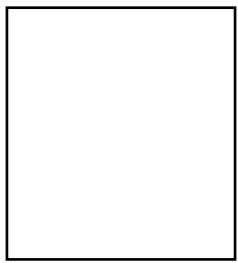
8. Details of Eligibility Qualifications, Remuneration etc. for Junior Consultant (Institutional Strengthening):

1.	Number of Vacancy	01
2.	Name of post	Junior Consultant (Institutional Strengthening)
3.	Nature & Period of Engagement	Purely on contract basis, initially for a period up to 31-03-2025. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance
4	Remuneration	@ 40,000/- per month consolidated
5.	Eligibility Qualifications &	<p>Essential Qualification and Experience:</p> <ul style="list-style-type: none"> i) Graduation in any discipline. ii) Minimum 5 Year of working experience after graduation level in any Department/ Ministries/ central Government/ Subordinate Offices/PSU/ Autonomous organization and having Knowledge about work process/official procedures iii) Working Knowledge of computer MS- Word/ Excel/ Data compilation etc. <p>Desirable Experience: Preference will be given to candidates having working experience of coordination with State / regional level agencies for implementing schemes/ programmers' of Central Government Ministries/ Departments/Autonomous organizations.</p>
6.	Age Limit	The candidate should not be more than 45 years of age on the last date for receipt of applications.
7.	Place of work	National Medicinal Plants Board, IRCS Annexes Building, red Cross Road, New Delhi



11/3/24

PROFORMA FOR APPLICATION



1.	NAME OF THE POST	
2.	Name of the Candidate in Block letter	
3.	Father Name	
4.	Mother Name Date of Birth (in Christian era) DD/MM/YY	
5. (a)	Age as on last date of receipt of application	
(b)	Sex	
6.	Nationality	
7.	Religion	
8.	Marital Status	
9.	Whether working in Central/State/UT/Autonomous Body	
10	Languages known	
11.	Address for communication	
12.	Permanent Address	
13.	Telephone No./Mobile No.	
14.	Any other information you would like to give:	

15. Educational Qualification (starting from Matriculation or equivalent and onwards):

Sr. No.	Examination passed	Year	Name of School/Board	Class/Division	% of marks	Main Subject

16. Experience (Including present employment):

Sr. No.	Name of Employer	Designation of the Post held & nature of Appointment	Pay Scale/Salary in Rs. Last drawn	Date of Joining/Leaving	Nature of duties performed

Place:

Date:

Signature of the Applicant