

F.No.A-12011/3/2023-NMPB
Government of India
Ministry of AYUSH
National Medicinal Plants Board (NMPB)

1st& 2nd Floor, Indian Red Cross Society (IRCS)
Annexe Building, Red Cross Road
New Delhi – 110 001
Dated: April 28, 2025

CIRCULAR

Subject: Re-advertisement of Circular for Engagement of One (01) Project Manager and three (03) Project Consultants on Contractual basis in NMPB, Ministry of Ayush- reg.

The undersigned is directed to say that National Medicinal Plants Board, Ministry of Ayush proposes to prepare a panel for engagement of One (01) Project Manager and three (03) Project Consultants on Contractual basis in NMPB, Ministry of Ayush on contract basis. The short –listed candidates will be considered for engagement as per the requirement of the National Medicinal Plant Board. The post wise details, eligibility etc. are as given in the enclosed ANNEXURE.

2. The applicants should have thorough knowledge of Computers (MS Word, MS Excel, MS PowerPoint, typing, internet) to handle the work independently.
3. The eligibility of the candidates will be determined as on the last date of the receipt of application.
4. The engagement will be purely on contract basis and will not confer any right for regular appointment in the Ministry/Organization.
5. The shortlisted candidates will be called for a Personal Talk.
6. NMPB reserves the right to accept or reject any application without assigning any reason.
7. Interested and eligible candidates may submit their physical application (signed) in the enclosed format along with a signed CV and attested photocopies of certificates in support of essential etc. to Finance & Administrative Officer (F&AO), National Medicinal Plants Board (NMPB), Red Cross Annexe Building, Red Cross Road, New Delhi -110001 on or before May 19, 2025 (5:00 P.M.), by post /hand, mentioning on the envelope that “Application for the Post of Project Manager and Project Consultant (Technical-Medicinal Plants)/ Project Consultant (Technical-Agronomy)/ Project Consultant (Finance/Management Support)” as the case may be, on Contractual basis in NMPB, Ministry of Ayush. Incomplete applications/applications received after last date will not be considered.

Encl.: As above



(Piyush Kumar)

Finance & Administrative Officer,
National Medicinal Plants Board (NMPB), Ministry of Ayush
Ph: 011-23721826

To:

1. DG's of CCRAS /CCRS/CCRH/CCRUM and Director, CCRYN with a request to upload the circular in the respective official website.
2. Deputy Adviser, Ministry of Ayush/ Shri Ajit Saha, Technical Director NIC, Ministry of Ayush with a request to upload the circular on the website of the Ministry of AYUSH.
3. Under Secretary, E-I Section, Ministry of Ayush for information please.
4. Sh. Saurabh Sharma, Marketing Manager, NMPB/ Sh. Govind Paul, IT Consultant, NMPB with a request to upload the circular on the website of NMPB.
5. Notice Board.
6. Guard File.

Copy to:

1. Sr. PPS to Secretary, Ministry of Ayush for kind information.
2. PPS to CEO, NMPB, Ministry of Ayush for kind information.

ANNEXURE

The Nature of the posts, Qualifications, experiences and eligibilities of the Contractual posts

S. No.	Name of Post	Number of Post	Educational Qualification/Experience	Monthly remuneration (Rs.)
1.	Project Manager	One (01)	<p>01. Essential Qualification*: PG Degree in Botany/ Medicinal Plants / Dravyaguna / Agronomy / Agro-economics/Pharmacognosy / Agribusiness / Agri-engineering / Horticulture.</p> <p>02. Desirable Qualification: Having Ph.D Degree in (Botany / Medicinal Plants / Dravyaguna /Agronomy / Agro-economics/ Pharmacognosy /Agribusiness / Agri-engineering/ Horticulture).</p> <p>03. Experience**: Minimum 10 Years of Experience in the concerned field. Knowledge of Computers (MS Word, MS Excel, MS PowerPoint, typing, internet).</p> <p>04. Age: 21-60 years</p> <p>05. Nature of appointment: On a purely contract basis, initially for a period up to 31.03.2026.</p>	85,000/-
2.	Project Consultant (Technical-Medicinal Plants)	One (01)	<p>01. Essential Qualification*: PG Degree in Botany/ Medicinal Plants / Dravyaguna / Agronomy / Agro- economics/Pharmacognosy / Agribusiness / Agri-engineering / Horticulture.</p> <p>02. Desirable Qualification: Having Ph.D Degree in (Botany / Medicinal Plants / Dravyaguna / Agronomy / Agro-economics/ Pharmacognosy /Agribusiness / Agri-engineering/ Horticulture).</p> <p>03. Experience**: 5 years' post-qualification experience in the concerned field. Knowledge of Computers (MS Word, MS Excel, MS PowerPoint, typing, internet) to handle the work independently.</p> <p>04. Age: 21-60 years</p> <p>05. Nature of appointment: On a purely contract basis, initially for a period up to 31.03.2026.</p>	50,000/-



3.	Project Consultant (Technical-Agronomy)	One (01)	<p>01. Essential Qualification*: PG Degree in Botany/ Medicinal Plants / Dravyaguna / Agronomy / Agro- economics/Pharmacognosy / Agribusiness / Agri-engineering / Horticulture.</p> <p>02. Desirable Qualification: Having Ph.D Degree in (Botany / Medicinal Plants / Dravyaguna /Agronomy / Agro-economics/ Pharmacognosy /Agribusiness / Agri-engineering/ Horticulture).</p> <p>03. Experience**: 5 years' post-qualification experience in the concerned field. Knowledge of Computers (MS Word, MS Excel, MS PowerPoint, typing, internet) to handle the work independently.</p> <p>04. Age: 21-60 years</p> <p>05. Nature of appointment: On a purely contract basis, initially for a period up to 31.03.2026.</p>	50,000/-
4.	Project Consultant (Finance)	One (01)	<p>01. Essential Qualification*: BBA (Finance / Accounting) / B.Com / ICWA / CA (Inter.)</p> <p>02. Desirable Qualification: MBA (Finance / Accounting) / M.Com / ICWA / CA.</p> <p>03. Experience**: 5 years post qualification experience in handling Financial / Budgetary matters. Knowledge of Computers (MS Word, MS Excel, MS Power Point, typing, internet) to handle the work independently.</p> <p>04. Age: 21-60 years</p> <p>05. Nature of appointment: On a purely contract basis, initially for a period up to 31.03.2026.</p>	50,000/-

* Degree should be recognized by the competent body i.e. AICTE, UGC, NCISM etc.

** Experience should be considered full time with Central Government, State Government, Attached & Subordinate Offices, Autonomous Bodies and PSUs of Government of India.



PROFORMA FOR APPLICATION

1.	NAME OF THE POST	
2.	Name of the Candidate in Block letter	
3.	Father Name	
4.	Mother Name Date of Birth (in Christian era) DD/MM/YY	
5. (a)	Age as on last date of receipt of application	
(b)	Sex	
6.	Nationality	
7.	Religion	
8.	Marital Status	
9.	Whether working in Central/State/UT/Autonomous Body	
10	Languages known	
11.	Address for communication	
12.	Permanent Address	
13.	Telephone No./Mobile No.	
14.	Any other information you would like to give:	

15. Educational Qualification (starting from Matriculation or equivalent and onwards):

16. Experience (Including present employment):

Place:

Date:

Signature of the Applicant