

F .No.A.11019/08/2018-NMPB  
Government of India  
Ministry of Ayush  
National Medicinal Plants Board

1<sup>st</sup> & 2<sup>nd</sup> Floor, Indian Red Cross Society  
(Annexe Building), Red Cross Road  
नई दिल्ली-110 001.

Dated: 2024

**CIRCULAR**

**Subject: Engagement of Consultant (Official Language), Hindi on contract basis-reg.**

In continuation to this Office's previous Circular of even number dated 20th February 2024, the undersigned is directed to say that National Medicinal Plants Board (NMPB), Ministry of Ayush proposes to engagement of Consultant (Official Language), Hindi on Contract basis. The persons retired from Government of India, Attached & Subordinate Officers, Autonomous Bodies of the Government of India are eligible for the position of Consultant (Official Language), Hindi. The short-listed candidates will be considered for engagement as per the requirement of the National Medicinal Plant Board (NMPB).

2. The details are as follows: -

1.	Name and Number of Consultants to be engaged on contract basis	Consultant (Official Language), Hindi One (1)	
2.	Period of engagement	Initially for a period upto 31 <sup>st</sup> March 2025. Tenure may be further extended subject to functional requirements and also subject to appraisal of the performance.	
3.	Age limit	Should not be more than 64 years of age on the last date for receipt of application.	
4.	Entry-level requirement and monthly Remuneration payable	<b>Entry-level requirement</b> Persons retired from the post of Assistant Director / Deputy Director / Joint Director from Central Secretariat Official Language Service (CSOLS).	<b>Consolidate Remuneration</b> Rs. 50,000/- per month
5.	Place of work	National Medical Plant Board (NMPB), 1 <sup>st</sup> & 2 <sup>nd</sup> Floor, Indian Red Cross Society Annexe Building, Red Cross Road, New Delhi - 110 001.	
6.	Specialization in	Hindi Translation	

7.	Desirable	Preference will be given to persons who are proficient in working independently in MS word and other computer application.
8.	Terms and conditions	As per the guidelines for engagement of consultants of the Ministry of Ayush dated 01 <sup>st</sup> April 2023 (copy enclosed). Guidelines for engagement of consultants are available at the Ministry of Ayush website <a href="http://www.ayush.gov.in">www.ayush.gov.in</a>

3. Interested and eligible candidates may submit their particulars in the enclosed format along with CV and relevant documents to National Medicinal Plants Board (NMPB), Ministry of Ayush, Indian Red Cross Society (Annexe Building). Red Cross Road, New Delhi-110001 within 07 days of publishing of this Circular.

4. National Medicinal Plant Board (NMPB), Ministry of Ayush reserves the right to accept or reject any application without assigning any reason.

5. Already applied candidates need not to apply.

Enclosure: - As above

Signed by

Mamta Yadav

Date: 05-06-2024 12:18:54

(Mamta Yadav)

Under Secretary to the Government of India

**To:**

1. Dr. Dhanyamol TK, Web Information Manager, Ministry of Ayush with a request to upload this circular on the website of the Ministry.
2. Sh. Saurabh Sharma, Marketing Manager, NMPB with a request to upload this circular on the website of NMPB.
3. Notice Board.
4. Guard file.

Copy to: PS to CEO / Dy.CEO, NMPB

**National Medicinal Plants Board (NMPB)**  
**Ministry of Ayush**  
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**APPLICATION FOR THE POST OF CONSULTANT (OFFICIAL LANGUAGE), HINDI ON**  
**CONTRACT BASIS**

1. Post applied for: \_\_\_\_\_
2. Name of the applicant (in block Letters): \_\_\_\_\_
3. Father's/Husband's Name: \_\_\_\_\_
4. Date of Birth: \_\_\_\_\_
5. Nationality: \_\_\_\_\_

Affix  
passport size  
photo duly  
self-attested

6. Educational Qualification:

S.No.	Degree/Diploma

(Please attach a copy of self-attested certificate):

7. Professional Experience:

S. No.	Name of Organization	Post Held (Before Retirement in case of retired Govt. Servant and other in case of applicants from open market)	Period of Service	
			From	To

(Please attach a copy of self-attested certificate):

8. Permanent Address: \_\_\_\_\_
9. Email: \_\_\_\_\_
10. Telephone/Mobile No. \_\_\_\_\_
11. Last pay drawn/ Emoluments: \_\_\_\_\_
12. Two references: (I) \_\_\_\_\_  
(II) \_\_\_\_\_
13. I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_