

A.11019/37/2021-NMPB (Admn.)Pt.I  
Government of India  
Ministry of AYUSH  
National Medicinal Plants Board (NMPB)

1<sup>st</sup>& 2<sup>nd</sup> Floor, Indian Red Cross Society (IRCS)  
Annexe Building, Red Cross Road  
New Delhi – 110 001  
Dated: May 20, 2025

**CIRCULAR**

**Subject: Advertisement for engagement of One (01) Project Consultant (Herbal Garden) on Contractual basis in NMPB, Ministry of Ayush- reg.**

The undersigned is directed to say that National Medicinal Plants Board (NMPB), Ministry of Ayush proposes to engage One (01) Project Consultant (Herbal Garden) on contract basis. The short –listed candidate will be considered for engagement as per the requirement of the National Medicinal Plant Board. The post details, eligibility etc. is as given in the enclosed Annexure.

2. The applicants should have thorough knowledge of Computer (MS Word, MS Excel, MS Power Point, Typing and Internet) to handle the work independently.
3. The eligibility of the candidates will be determined as on the last date of the receipt of application.
4. The engagement will be purely on contract basis and will not confer any right for regular appointment in the Ministry/Organization.
5. The shortlisted candidates will be called for a Personal Talk.
6. NMPB reserves the right to accept or reject any application without assigning any reason.
7. Interested and eligible candidates may submit their physical application (signed) in the enclosed format along with a signed CV and attested photocopies of certificates in support of essential qualifications, age, experience etc. to Finance & Administrative Officer (F&AO), National Medicinal Plants Board (NMPB), Red Cross Annexe Building, Red Cross Road, New Delhi -110001 on or before June 09, 2025 (5:00 P.M.), by post /hand mentioning on the envelope that “Application for the Post of Project Consultant (Herbal Garden)” on Contract basis in NMPB, Ministry of Ayush. Incomplete applications/applications received after last date will not be considered.

Encl.: As above



(Piyush Kumar)  
Finance & Administrative Officer,  
National Medicinal Plants Board (NMPB)

To:

1. DG's of CCRAS /CCRS/CCRH/CCRUM and Director, CCRYN with a request to upload the circular in the respective official website.
2. DDG (SP), Ministry of Ayush/ Shri Ajit Saha, Technical Director NIC, Ministry of Ayush with a request to upload the circular on the website of the Ministry of Ayush.
3. Sh. Saurabh Sharma, Marketing Manager, NMPB/ Sh. Govind Paul, IT Consultant, NMPB with a request to upload the circular on the website of NMPB.
4. Notice Board.
5. Guard File.

Copy to:

1. Sr. PPS to Secretary, Ministry of Ayush.
2. PPS to CEO, NMPB, Ministry of Ayush.

**Details of Eligibility Qualifications, Remuneration etc. for Consultant (Herbal Garden):**

|                                  |  |
|----------------------------------|--|
| 1. Number of Vacancy             | 01   |
| 2. Name of the post              | Consultant (Herbal Garden)   |
| 3. Age                           | The candidate should not be more than <b>45 years</b> of age on the last date for receipt of application.  |
| 4. Eligibility & Qualification   | <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>i) M.Sc.in Horticulture/Botany/Forestry/Agriculture/Medicinal Plants/Taxonomy;</li> <li>ii) Two years' experience in Horticulture/Medicinal Plants.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>i. Ph.D in Concerned discipline</li> <li>ii. Experience in Forestry /Stress Tolerance/ Cultivation/Conservation of Medicinal Plants.</li> </ul> |
| 5. Nature & Period of Engagement | Purely on contract basis, initially for a period up to 31.03.2026. May further be extended on year to year basis, subject to functional requirements and also subject to appraisal of the performance.   |
| 6. Salary                        | Rs.50,000/- per month consolidated.  |
| 7. Place of work                 | National Medicinal Plants Board (NMPB), IRCS Annexe Building, Red cross Road, New Delhi  |

## PROFORMA FOR APPLICATION

A large, empty rectangular box with a thin black border, intended for a child to draw or write in.

|        |   |  |
|--------|---|--|
| 1.     | NAME OF THE POST                                    |  |
| 2.     | Name of the Candidate in Block letter               |  |
| 3.     | Father Name   |  |
| 4.     | Mother Name   |  |
| 5.     | Date of Birth (in Christian era)<br>DD/MM/YY        |  |
| 6. (a) | Age as on last date of receipt of application       |  |
| (b)    | Sex   |  |
| 7.     | Nationality   |  |
| 8.     | Religion  |  |
| 9.     | Marital Status                                      |  |
| 10.    | Whether working in Central/State/UT/Autonomous Body |  |
| 11.    | Languages known                                     |  |
| 12.    | Address for communication                           |  |
| 13.    | Permanent Address                                   |  |
| 14.    | Telephone No./Mobile No.                            |  |
| 15.    | Any other information you would like to give:       |  |

**16. Educational Qualification (starting from Matriculation or equivalent and onwards):**

**17. Experience (Including present employment):**

Place:

Date:

Signature of the Applicant