

Format IV - Quality Testing Laboratory

**Format for Submission of Proposal for Setting up of Quality Testing Laboratory
under National Mission on Medicinal Plants**

(The proposal should be submitted to State Implementing Agency for consideration)

1. Name & address of Organisation including Tehsil / Taluka / District / State / Pin-code
2. Details of the Promoter:
 - a. Name and address of promoter.
 - b. Whether Government / NGOs / Federations / Cooperative / Entrepreneur / Industry / Laboratories / R & D Institution / Universities
 - c. Contact Person
 - d. Contact Address
 - e. Contact number (Phone / Mobile / Fax)
 - f. E-mail
3. Background & Experience of the Promoter organization
4. Project background (Specific to proposed product Testing)
5. Project Detail
 - a. Location (Detail address of the Site)
 - b. Total Area (In Sqm)
 - c. Project Area (in Sqm)
 - d. Scope of work (Range and Types of sample to be analysed)
 - e. Proposed annual Capacity (In numbers of sample for various category)
 - f. Selection of instruments / equipments for testing purposes
 - g. Layout of the Laboratory
 - h. Statutory approvals, accreditation and certifications required/ obtained;
 - i. Details of technical manpower;
6. Project Costing and Financial Analysis
 - a. Project Cost
 - i. Land
 - ii. Building
 - iii. Instrument / equipment and machinery;
 - iv. Pre-operative expenses;
 - v. Working Capital requirement
 - vi. Miscellaneous
 - b. Means of Finance
 - i. Promoter's contribution;

- ii. Bank loan;
 - iii. Subsidy
 - iv. Any other
- c. Financial Analysis
- i. Cash Flow statement;
 - ii. Profit-loss account
 - iii. Break even point;
 - iv. IRR;
 - v. Debt-Equity Ratio
 - vi. DSCR (Debt Service Coverage Ratio)
 - vii. Pay back period
7. Project Implementation Schedule
8. Business Model and Marketing strategy
9. Project Operation and Management
10. Has the lab been accredited by NABL?
11. If not, has it been built as per NABL requirement?
12. Has it applied for NABL accreditation?

(Authorised Signatory)

Enclosures –

- 1) Land documents
- 2) Loan sanction letter issued by competent authority ,if any
- 3) Affidavit of the beneficiary that he has not availed/shall not avail subsidy for the project from any other source.
- 4) Certificate of incorporation/registration of the organization, Memorandum and Articles of Association and Bye laws of the society (if applicable)/ partnership deed etc. Bio-data/background of the office bearers/promoters of the organization

* The proposal should be submitted to the respective State Mission Director/Nodal Officer.